**Bowsden Parish Council**

**Minutes of the Annual General Meeting of Bowsden Parish Council on Tuesday 6th May 2025 at 7.08pm at Bowsden Village Hall**

**Present:** Parish Councillors: Ian Jackson, Emma Anderson and Shaun Young**.**

Former Councillor Dominic Elsworth

**Parish Clerk:** Sue Sim

**Parishioners:**

1. **Co-option of Councillor:**

The Clerk pointed out that 5 people had been nominated for the Bowsden Parish Council and had been declared Parish Councillors

Councillor Emma Anderson

Councillor Christine Betts

Councillor Ian Jackson

Councillor Graeme Reavley

Councillor Shaun Young

This meant that the Parish Council had one council seat available. Due to the fact that no one had nominated themselves for the position of Parish Councillor, the Parish Councillors had invited former Councillor Dominic Elsworth to be co-opted onto the Parish Council, he accepted.

Councillor Elsworth confirmed to the meeting that he would be a Parish Councillor.

The Clerk will update the County Council of the co-option of Councillor Elsworth.

1. **Election of Officers**

* Councillor Jackson proposed Councillor Elsworth as Chair; Councillor Anderson seconded the proposal. Councillor Elsworth elected as Chair.
* Due to the absence of two councillors a decision was not made in respect of the Deputy Chair. The Clerk will contact the councillors for their views in respect of who should be Deputy Chair and report back to the group for a decision prior to the next meeting.

1. **Apologies for Absence:**

Councillor Chris Betts

Councillor Graeme Reavley.

1. **Declarations of Interest:** None
2. **Minutes of Annual General Meeting 2023**

Monday 13th May 2025

1. **Matters Arising –** None
2. **Financial Position 2024-2025**

**Income**

**Bank Balance B/F** £3,513.38

NCC Precept £1,300.00

**Totals £4,813.38**

**Expenditure**

NALC £73.01

Zurich Insurance £194.44

Bowsden Village Hall £600.00

S Young (Fence Repairs) £92.39

Bank Service Charge £4.25

**Bank Balance C/F £**3,849.29

**Totals £4,813.38**

1. **Adoption of the Annual Governance and Accountability Return for 2024-2025:**
   * **Annual Internal Audit:** 
     1. Accepted by all Parish Councillors present**.**
   * **The Annual Governance Statement:** 
     1. (Item 7) There were no matters brought forward by the previous internal and external audits.
   * **The Accounting Statement for 2024 – 2025** was approved and signed by the Chair and the Parish Clerk
   * **The Certificate of Exemption –** was approved and signed by the Chair and the Parish Clerk.

The Annual Internal Audit document, Annual Governance Statement, Annual Accounting Statement and the Certificate of exemption will be published on or before 30th June 2025 in the Parish Council section of the Bowsden Village Hall website, [www.bowsdennvillagehallnet.net](http://www.bowsdennvillagehallnet.net) The document will remain available for at least 10 days. Anyone without access to the website can inspect the documents by contacting the Parish Clerk.

The Parish Council thanked the Internal Auditor Mrs Deborah Hudson for her continuing support.

7 ,**Any Other Business –**

None

1. **Date of Next Meeting -** May 2026